



## St. Paul's Pre-School

St. Paul's RC Church Presbytery, Hazelgrove Road, Haywards Heath,  
West Sussex, RH16 3PQ, tel. 01444 473940

### Fee Schedule for School Year 2019/20

#### Registration Fee

Please note that there is a voluntary registration fee. The Management Committee suggests a donation of £20 is included with the application to help fund our administration costs. Please note that unfortunately, should your application be unsuccessful, the donation will not be refunded.

#### Deposit

In order to guarantee staffing levels, once we have offered you a place, we will be grateful to receive your firm commitment to taking up the place. We will ask you for a **£30** deposit, which will be refunded during the term, if no fees are due, or deducted from your fee total.

#### Hourly Rate

Hourly Rate £6.00 to be charged for any hour or part hour not covered by a Free Entitlement Claim.

#### Example Fees

One Morning Session no Free Entitlement (3.5 hours)	£21.00 per session
One Afternoon Session no Free Entitlement (2.5 hours)	£15.00 per session
Five Morning Sessions with 15 Hours Free Entitlement Claim	£15.00 per week

#### Payment details

Please make cheques payable to St Paul's Pre-School.

If you prefer you may pay by BACS  
Bank Account - St Pauls Pre-School  
Sort Code - 40-05-20  
Account Number - 61697390

**Please use the roll number and your child's surname as a reference**

It is also possible to pay us with childcare vouchers.

**Fees must be paid promptly, no later than the beginning of each half term.**

**If you have any difficulty with payment, please speak to the Supervisor in confidence, or to the Co-Chairs of the Pre-School Committee, who can be contacted via the Pre-School.**